

COMS 530 Internship Application

This course allows you to earn credit for an internship that you find through your own connections or the resources at the University Career Center.

You may enroll in fall, spring, or summer for 1-3 credits. Credits are determined by the number of internship hours worked (3 credits = 6 hours/week for fall/spring semester = 11-12 hours/week for summer semester or about 90 hours).

In order to receive a permission number to enroll for the course, please complete this application and send an Internship Agreement signed by you and your internship supervisor to the Faculty Supervisor (Beth Innocenti, bimanole@ku.edu). Once submitted and reviewed, you will either receive an email with a permission code to enroll or a request for further information.

First and last name:

Email address:

What semester will you be interning?

You will need to participate in your internship during the same semester in which you are enrolled in the course.

When will your internship begin and end?

Before you can enroll in the course, you need to secure an internship for the corresponding semester in which you would like to enroll. The beginning and end dates of your internship need to minimally align with the dates of the semester in which you would like to enroll: fall internships (end of August to beginning of December), spring internships (end of January to beginning of May), summer internships (beginning of June to end of July).

Where will you be interning?

Organization/Employer: _____

Type of Internship (e.g., sales, marketing, event planning): _____

Employer's Address: _____

Supervisor: _____ Title: _____

Supervisor's Phone: _____ Supervisor's Email: _____

How will you publicly present results of your internship (e.g., blog, poster session, VoiceThread, deposit to KU ScholarWorks, some other form)?

The public presentation should include what internship learning outcomes you intended to achieve, what you did to achieve them, with what results, takeaways for fellow and future COMS majors.

How many hours per week will you be interning?

In the fall and spring, to meet the course requirements you will need to intern 6 hours (11-12 in the summer) per week (about 90 hours total) to enroll in 1-3 credits--the more credits, the more tuition but the coursework stays the same.

What is your major? minor? certificates?

If you have any questions about the course not addressed through this form or the syllabus, please include them here.